



Government of India  
Ministry of communications & IT  
Department of telecommunications  
Controller of communication accounts  
West Bengal circle, 8, esplanade east, kolkata- 700 069

CCA/WBC/13-209/Deputation, Gr. C/16-17/Admin-5482

Dated 10<sup>th</sup> August' 2016

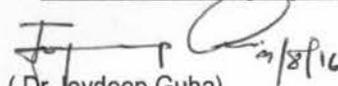
**NOTIFICATION**

Subject: Vacancy circular to fill up Sr. Accountant, Junior Accountant & LDC(TA) posts in the o/o Controller of Communication Accounts, West Bengal Circle, Kolkata on deputation basis for the officials working in Central Govt./State Govt./PSUs.

Controller of Communication Accounts, West Bengal Circle, Kolkata proposes to fill up some of the vacant posts in Sr. Accountant, Junior Accountant & LDC(TA) cadre on deputation basis from among staff working in Central Govt./State Govts/PSUs as per the details given below:

Grade	Pay Band	Grade Pay	No. of posts to be filled up
Senior Accountant	PB -2 [9300 – 34800] (6 <sup>th</sup> CPC)	4200/-	To be decided
Junior Accountant	PB – 1 [5200 – 20200] (6 <sup>th</sup> CPC)	2800/-	-do-
L.D.C. (TA)	PB – 1 [5200 – 20200] (6 <sup>th</sup> CPC)	1900/-	-do-

2. Eligibility conditions to apply for the above posts are enclosed.
3. The period of deputation will initially be for a period of three years and can be extended by two more years if required in the exigencies of public service.
4. The terms and conditions of deputation as stipulated in DoPT's OM No. 6/8/2009-Estt. (Pay II), dated 17.06.2010 are applicable. The age of the applicant shall not exceed 56 years as on the closing date of receipt of application.
5. The format of application is appended. The applications from the willing and eligible officials whose services can be spared may be sent along with attested copy of ACR/APARs for the last 5 years, integrity certificate and vigilance clearance so as to reach the undersigned **on or before 15/09/2016**. Belated/incomplete applications will be rejected. **Application sent by FAX will not be entertained.**
6. The said notification along with format is available in this office website [www.ccawestbengal.gov.in](http://www.ccawestbengal.gov.in)

  
( Dr Joydeep Guha)  
Jt. Controller of Communication Accounts  
O/o CCA, WB Circle, Kolkata.  
033 22133666

To:-

1. The Controller General of Accounts, Ministry of Finance, Department of Expenditure, Lok Nayak Bhawan, Khan Market, New Delhi – 110 003.
2. The CMD, BSNL, Bharat Sanchar Bhawan, Janpath, New Delhi – 110 001.
3. Addl. Chief Secretary, Department of Home, Government of West Bengal, 'Nabanna' 13<sup>th</sup> Floor, 325, Sarat Chatterjee Road, PS- Shibpur, Howrah, Pin- 711102
4. The CPMGs, WB Circle / Orissa Circle / Bihar Circle.
5. The GM (PAF), Yogayog Bhawan, P-36, CR Avenue, Kolkata – 700 012.
6. The CGM, WBTC, BSNL, 2<sup>nd</sup> Floor, 1, Council House Street, Kolkata – 700 001.
7. The CGM, Telecom Factories, BSNL, 3A, Chowringhee Place, Kolkata – 700 013.
8. The CGM, Telecom Stores, BSNL, 3A, Chowringhee Place, Kolkata – 700 013.
9. The CGM, Eastern Telecom Project, BSNL, 2/5A, Judges' Court Road, 6<sup>th</sup> Floor, Kolkata – 700 027.
10. The CGM, Eastern Telecom Region, BSNL, 6<sup>th</sup> Floor, Telephone Bhawan, 34, BBD Bag, Kolkata – 700 001.
11. The FA & CAO (Admin.), Eastern Railway, Kolkata – 700 001.
12. The FA & CAO (Admin.), South Eastern Railway, Garden Reach, Kolkata – 700 043.
13. The Director (SEA), DoT/Hq., Sanchar Bhawan, 20, Ashoka Road, New Delhi – 110 001 with the request to give wide publicity.
14. The Director (IT), Sanchar Bhawan, 20, Ashoka Road, New Delhi – 110 001 with the request to publish this in the official website of DoT.
15. The Asstt. Secretary, Govt. of West Bengal, Personnel & Administrative Reforms Department, 'Nabanna' 325, Sarat Chatterjee Road, PS- Shibpur, Howrah, Pin- 711102
16. The Controller General of Defence Accounts, Ulan Batar Road, Palam, Delhi Cantt. Pin- 110010.
17. Pr. Controller of Accountants (Fys), Defence Accounts Department, 10 A, S. K Bose Road, Kolkata-700001
18. The Admn. Officer, CAO/A-4(B), O/o the JS(T) & CAO, 'E' Block, Ministry of Defence, Govt. of India, Hutments DHQ, New Delhi-110011
19. The Addl. Director, O/o the Director, All India Institute of Hygiene and Public Health, Govt. of India, 110, C.R Avenue, Kolkata-700073.
20. O/o Pr. CCA, Kolkata Circle, 8 Hare Street, Kolkta- 700001
21. Directorate of Local Bodies, Purta Bhawan, (1<sup>st</sup> Floor), Bidhannagar, Kolkata-700091
22. The Superintendent Archeologist, ASI, Kolkata Circle, CGO Complex, 4<sup>th</sup> floor, DF Block, Sector- 1, Salt Lake City, Kolkata-700064.

## Eligibility condition for applying to posts on deputation in CCA offices

### **(A) Qualifications**

#### **(a) For the post of LDC**

Officials holding same or analogous posts in various ministries/departments of Central/State Govt./PSUs on regular basis.

#### **(b) For the post of JA (Junior Accountant)**

1. Officials holding same/analogous posts in various ministries/ departments of Central/State Govt./PSUs on regular basis or
2. LDCs who have rendered not less than eight years of regular service in the grade, or
3. UDCs who have rendered not less than three years of regular service in the grade

#### **(c) For the post of SA (Senior Accountant)**

1. Officials holding same/analogous posts in various ministries/ departments of Central/State Govt./PSUs on regular basis or
2. JAs/Auditors who have rendered not less that three years of regular service in the grade

### **(B) Age**

Maximum age limit for appointment by deputation shall not exceed 56 years as on the closing date of receipt of applications.

### **(C) Working knowledge of computers**

The applicants to all the above posts should have sufficient exposure to basic working knowledge on computers in all the modules of MS Office including the knowledge of internet to send/receive e-mails

APPLICATION

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Name of the official

DOB

Educational qualification

Present Post held / Date from which working

Unit in which working [specify Ministry/Dept]

Present pay

Working experience including extent of working with computer

Service particulars from the date of initial appointment (along with brief of duties performed)

Declaration

- I, \_\_\_\_\_ hereby declare that my posting on deputation as \_\_\_\_\_ in the Dept. of Telecom shall not derive any right to me to claim seniority in the said post in respect of the services rendered by me on deputation.
- I will not claim absorption in the DoT in the said post.
- I am liable to be repatriated to my parent organisation for any inaccuracies in the details noted above or for contravention of any provisions in the rules/orders governing the deputation.

Date

Place

Signature of the applicant

**CERTIFICATE TO BE RECORDED BY THE HEAD OF OFFICE WHILE FORWARDING THE APPLICATION**

- Certified that the particulars given by the applicant are true and have been verified from the service records.
- The applicant, if selected, will be relieved immediately.
- Copies of ACR/APAR for the last five years are enclosed.
- No disciplinary/vigilance case is pending or contemplated against the official. There is nothing against the applicant which makes him/her ineligible for consideration for appointment to the post applied for. No major/minor penalty is in force or current against the official.
- Recommendations: .....

Date

Place

Signature of the Head of office  
with office seal and Telephone No.